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Description automatically generated PUBLIC NOTICE

Clerk: Mrs Nikola Evans

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**Parish Councillors are hereby summoned to attend the Annual Parish Council Meeting,**

**held at:**

**Stafford North End Community Centre, Holmcroft Road, Stafford ST16 1JG**

**On Monday 2nd June 2025 from 7.30pm**

**The Public and Press are cordially invited to be present, but please note that you may be excluded from any item the Council decide should be treated as confidential.**

**Issued 26.05.2025 Mrs. Nikola Evans (Clerk/RFO)**

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| **1** | **Election of new Chairman of Creswell Parish Council 2025-26**   1. Newly elected chairman to sign the declaration of office to Chairman. LGA 1972 s83(4)(a) | |
| **2** | **Election of Vice Chairman** | |
| **3** | **To receive Apologies** | |
| **3** | **Declaration of Interests: Councillors should declare any personal or pecuniary interests related to agenda items.**   1. Dispensations granted (only relevant if any declarations have been given) | |
| **4** | **Minutes of the last meeting – 7th April 2025** | |
| **5** | **To adjourn parish council meeting to allow for public participation**  Members of the public are invited to address the Council on any issue over which it has power for up to 5 minutes each, with the item lasting a maximum of 20 minutes. | |
| **6** | **To receive reports from Stafford Borough Councillor and Staffordshire County Councillor** | |
| **7** | **To receive a report on matters arising from previous minutes** | |
| **8** | **Consideration of new planning applications** | |
| **9** | **To receive reports on any new footpath, village maintenance or highways issues.** | |
| **10** | **To review the following policies**   1. Standing Orders – LGA 1972, s135 2. Financial Regulations – LGA 1972, s151 3. Asset Register – Accounts and Audit Regulations 2015 4. Risk Assessment for the Parish council and its functions. (Internal Control) – Accounts and Audit Regulations 2015 5. Scheme of delegation – LGA 1972, s101 | 1. Grievance Policy 2. Disciplinary Policy 3. Procedures and practices in respect of its obligations under freedom of information 4. Procedures and practices in respect of its obligations under Data protection 5. Social media Policy |
| **11** | **Finance – RFO**   1. Payment approval 2. Budget summary 3. Bank reconciliation | |
| **12** | **To note upcoming village Events**   1. **Perrin Memorial – 6th July 2025** | |
| **13** | **Councillor Information**  Cllrs are invited to give reports on parish issues which do not require a resolution. | |
| **14** | **Items for next agenda** | |
| **15** | **To agree date of next meeting**   * 7th July 2025 | |
| **a)** | **Future meeting dates:**   * 1st September 2025 * 3rd November 2025 | |
| **16** | **Meeting Closed** | |