 CRESWELL PARISH COUNCIL

Clerk: Mrs Nikola Evans

[www.creswellparishcouncil.co.uk](http://www.creswellparishcouncil.co.uk)

Email: Clerk@creswell-pc.gov.uk Tel: 07971226170

Minutes

Minutes for the parish council meeting held on Monday 2nd June 2025 from 7.30pm.

At Stafford North End Community Centre, Holmcroft Road, Stafford ST16 1JG

**Attendees**
Cllr M Harford (Chairperson) Cllr C Hawkridge Cllr P Glover

4 x Members of the Public (MOP) Clerk – Nikola Evans

|  |  |
| --- | --- |
| **1** | **Election of new Chairman of Creswell Parish Council 2025-26**1. Newly elected chairman to sign the declaration of office to Chairman. LGA 1972 s83(4)(a)
 |
|  | Cllr M Harford - Elected |
| **2** | **Election of Vice Chairman**  |
|  | Cllr T Glover - Elected |
| **3** | **To receive Apologies** |
|  | Cllr J Rose - SBC |
| **3** | **Declaration of Interests: Councillors should declare any personal or pecuniary interests related to agenda items.**1. Dispensations granted (only relevant if any declarations have been given)
 |
|  | None received |
| **4** | **Minutes of the last meeting – 7th April 2025** |
|  | Approved as a true record by all that attended |
| **5** | **To adjourn parish council meeting to allow for public participation** Members of the public are invited to address the Council on any issue over which it has power for up to 5 minutes each, with the item lasting a maximum of 20 minutes. |
|  |  |
| **6** | **To receive reports from Stafford Borough Councillor and Staffordshire County Councillor** |
|  | Report provided by Cllr J Rose, read out by clerk* I am meeting the Community Highways team on Friday. This is when I’ll be told about long term strategic works (e.g. road resurfacing, road layouts, crossing points and cameras) and short-term prioritisation e.g. pothole repair. Road conditions in Creswell, pedestrian access to town, and maintenance of the footpath from Great Bridgeford and Creswell will be items I raise. (along with any other you suggest)
* My roads motion was voted against by Reform and Conservative cllrs. I was disappointed at this but not entirely surprised. I will be following this up with the cabinet member and seeing what can be done long term.
* The Borough council has set aside funds to put more enforcement pressure on the owners of the old Job Centre on Greyfriars and the Navigation Inn pub (opposite the Post House in town centre). We will be pushing for them to be either cleaned up, sold to a developer or business.
* There will be a by-election in Eccleshall and Gnosall at a cost of £27,000 after the Reform Cllr stood down after two weeks, this election should take place in July.
 |
| **7** | **To receive a report on matters arising from previous minutes** |
|  | * Speed survey – Clerk chased with highways again, will report back at next meeting.
* Defibrillator – Marston Grange. – No response received from Trinity Estates (Estate management company) Clerk to chase again.
 |
| **8** | **Consideration of new planning applications** |
|  | None |
| **9** | **To receive reports on any new footpath, village maintenance or highways issues.** |
|  | * Grass verges overgrown, clerk to chase contractor
* Gully blocked, keeps being missed off by cleaners. End of wilks wood by gate, clerk to report again.
* Pavement sweeping, beyond resident’s capabilities need’s a proper sweep. Clerk to investigate
 |
| **10** | **To review the following policies**1. Standing Orders – LGA 1972, s135
2. Financial Regulations – LGA 1972, s151
3. Asset Register – Accounts and Audit Regulations 2015
4. Risk Assessment for the Parish council and its functions. (Internal Control) – Accounts and Audit Regulations 2015
5. Scheme of delegation – LGA 1972, s101
 | 1. Grievance Policy
2. Disciplinary Policy
3. Procedures and practices in respect of its obligations under freedom of information
4. Procedures and practices in respect of its obligations under Data protection
5. Social media Policy
 |
|  | All the above policies were approved and adopted. |
| **11** | **Finance – RFO** |
|  | 1. Payment approval - APPROVED

 |
|  | 1. Budget summary – Circulated and APPROVED
2. Bank reconciliation – Circulated and APPROVED
 |
| **12** | **To note upcoming village Events**1. Perrin Memorial – 6th July 2025 – Clerk to invite RAFA and Stafford Royal Engineers. Clerk to purchase remembrance wreaths for Perrin and VJ Day.
 |
| **13** | **Councillor Information** Cllrs are invited to give reports on parish issues which do not require a resolution. |
|  |  |
| **14** | **Items for next agenda** |
|  | * Consideration for a community Christmas party
* New information board for Harry Kerr Memorial
* Summer Newsletter
 |
| **15** | **To agree date of next meeting** * 7th July 2025
 |
| **a)** | **Future meeting dates:*** 1st September 2025
* 3rd November 2025
 |
| **16** | **Meeting Closed** |
|  | 20:37 |