

Clerk: Mrs Nikola Evans

[www.creswellparishcouncil.co.uk](http://www.creswellparishcouncil.co.uk)

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Minutes

Minutes for the parish council meeting held on Monday 1st September 2025 from 7.20pm.

At Stafford North End Community Centre, Holmcroft Road, Stafford ST16 1JG

**Attendees**   
Cllr M Harford (Chairperson) Cllr C Hawkridge Cllr P Glover

2 x Members of the Public (MOP) Clerk – Nikola Evans

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| **1** | **Declaration of Interest on agenda items** |
|  | None received |
| **2** | **Apologies** |
|  | None, all attended |
| **3** | **Minutes of last Meeting –** 7th July 2025 |
|  | Approved as a true record by all that attended |

**Meeting opened to the Public.**

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| **4** | **To receive a report from Stafford Borough Council** |
|  | None received |
| **5** | **To receive a report from Stafford County Council** |
|  | None received |
| **6** | **Public Participation –** Members of the public are invited to address the Council on any issue over which it has power for up to 5 minutes each, with the item lasting a maximum of 20 minutes. |
|  | MOP[[1]](#footnote-1) reported the following:   * Low water pressure is causing concern for some residents. Darren Davenport has purchased a water pressure gauge and is happy to lend it to other residents. * Suggested inviting Stafford Burgesses Guild to next years Perrin/Kerr Memorial Day. Clerk will arrange. |

**Meeting closed to the public**

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| **7** | **Matters arising from previous minutes** |
|  | 1. No. 27 – To house three young people - no requirement for any planning change of use as there is no material change, it will remain residential.   No. 68 - not part of county councils’ plans, we’ve recently been advised a young couple have now moved in.  No. 47 – Remains empty, no further information available. |
|  | 1. New interpretation board – Harry Kerr – Has been ordered and is in the process of being made. |
|  | 1. New defib & cabinet – Marston Grange – has been ordered, the cabinet is in the process of being manufactured. Base groundworks should be completed within the next couple of weeks. |
| **8** | **Planning - All documents are available to view at** [**www.staffordbc.gov.uk/planning-public-access**](http://www.staffordbc.gov.uk/planning-public-access) |
|  | None received |
| **9** | **Finance**   1. Approval of Payments |
|  | 1. Approve Budget summary 2. Approve Bank Reconciliation 3. Under scheme of delegation, with the approval of a minimum of two members, the clerk has: Appointed Shelly Signs Ltd to produce a new interpretation board for the Harry Kerr memorial site. Cost @ £1275 + VAT   Items a – d above, all approved. Clerk to action. |
| **10** | **To discuss any new highways, footpaths or village maintenance issues.** |
|  | Following issues reported:   * Slip road on south bound exit – Gully blocked, road floods causing pedestrians to cross in another place which is dangerous – clerk to report * Gully outside 43 Creswell Grove, blocked with vegetation, clerk to report. |
| **11** | **To consider and approve quotation from maintenance contractor to cut back edges of grass verges to kerb @ £250 + VAT** |
|  | **RESOLVED** to accept, clerk to action. |
| **12** | **To consider civic amenity visits in 2026** |
|  | **RESOLVED,** trial 3 x visits for two hours at a single location for 2026, approx. cost £489 (increase expected for 2026) councillors will monitor usage, if the service is not used, it will be cancelled. |
| **13** | **To consider and approve arrangements for Christmas Party in December.** |
|  | **RESOLVED** to organise food and drink, clerk to action. Budget of £600 for food approved. |
| **14** | **Councillors Reports - Cllrs are invited to give reports on the parish** |
|  | Cllr C Hawkridge reported on the following:   * New development plan, SBC have invited landowners to submit opportunities for land to be developed. Land around Creswell Grove has been submitted. |
| **15** | **Next meeting date**   * 1st December 2025 @ Stafford North End Community Centre – from 7.30pm   **Future meetings:**   * 19th January 2026   **Next agenda items:**   * 2026-27 Budget and Precept * Two new bins, end of Wilkes Wood and End of Creswell Grove towards Great Bridgeford. |
| **16** | **Meeting Close** |
|  | 20:53 |

1. For the purpose of these minutes MOP refers to member of the public. [↑](#footnote-ref-1)