



Minutes

Minutes for the parish council meeting held on Monday 6th July 2026 from 7.30pm.
At Stafford North End Community Centre, Holmcroft Road, Stafford ST16 1JG

ATTENDANCE

Cllr M Harford Chairperson	Cllr T Glover Vice Chairperson	Cllr C Hawkrige
Cllr G Ellis	Clerk – Nikola Evans	Cllr J Rose – SBC ⁱ & SCC
MOP - 1		

1	Declaration of Interests on agenda items and any dispensations grated
	None received
2	To receive Apologies
	Cllr Elliss - ACCEPTED
3	To consider and approve the minutes of the last Meeting – Annual Parish Council Meeting, 4th May 2026
	RESOLVED to approve as a true record
4	To adjourn parish council meeting to allow for public participation
	19:35
5	Public participation – no decisions or actions can be decided on during this item. Motion: a) Members of the public are invited to address the Council on any item on the agenda, for up to 5 minutes each, with the item lasting a maximum of 20 minutes. b) To receive Stafford Borough Councillor report c) To receive Staffordshire County Councillor report
	a) None attended b) Cllr J Rose reported on Stafford Borough Council activities c) Cllr J Rose reported on Staffordshire County Council activities
6	To close the meeting to members of the public and continue with parish council business
	19:55
7	Consideration of new planning applications - All documents are available to view at www.staffordbc.gov.uk/planning-public-access
	None to discuss
8	Finance Motion: To consider and approve the following: a) Payment approval b) Budget summary c) Bank reconciliation
	a) Payments approved

Payments made and to be made since last meeting in May 2026								
Payee	Reason	Income	Sub Total	VAT	Total	Ref	Minute Ref	Payment approval date
Stafford North End Community Centre	Room hire		£22.00		£22.00	1286		06/07/2026
Microsoft - OneDrive	office exes		£3.99	£0.80	£4.79	1287		06/07/2026
office exp - clerk	office exes		£35.75		£35.75	1288		06/07/2026
David Malpass	Village Maintenance		£90.00	£18.00	£108.00	1289		06/07/2026
Lloyds Bank 484857171	Bank charges		£4.25		£4.25	1290		06/07/2026
RBL	Section 137		£61.00		£61.00	1291		06/07/2026
Perennial Landscapes Ltd	Village Maintenance		£220.00	£44.00	£264.00	1292		06/07/2026
Salaries	salaries inc PAYE		£726.52		£726.52	1293		06/07/2026
Microsoft - OneDrive	office exes		£3.99	£0.80	£4.79	1294		06/07/2026
office exp - clerk	office exes		£55.09		£55.09	1295		06/07/2026
Lloyds Bank 487178832	Bank charges		£4.25		£4.25	1296		06/07/2026
SLCC invoice overpayment MEM256874-1	Subscriptions	£63.25			£0.00	1297		06/07/2026
Microsoft - OneDrive	office exes		£3.99	£0.80	£4.79	1298		06/07/2026
Perennial Landscapes Ltd	Village Maintenance		£220.00	£44.00	£264.00	1299		06/07/2026
Vision ICT - Website MOT	Website/email		£145.00	£29.00	£174.00	1300		06/07/2026
Salaries	salaries inc PAYE		£705.32		£705.32	1301		06/07/2026
Sub total					£2,438.55			
less payments already made					£1,295.23			
Total left to pay					£1,143.32			
Items b-c RESOLVED to APPROVE								
9	Village Maintenance							
	Motion:							
	a) To consider installing planters either side of the bench on the corner of Wilkes wood.							
	RESOLVED to approve, clerk to obtain quotations.							
10	Reports							
	Motion:							
	a) Clerks report – To receive a report on ongoing projects and agree further actions.							
	b) Councillor's - Information only							
	a) Still working on quotation for memorial bench, nothing more to note.							
	b) Nothing to note							
11	Next meeting Date							
	• 5 th October 2026 from 19:30pm							
	RESOLVED to approve							
12	Items for next agenda							
	Nothing to note							
13	Future meeting dates							
	• 11 th January 2026, from 19:30pm							
	RESOLVED to approve							
14	Meeting Close							
	20:25							

ⁱ For the purpose of this meeting, SCC refers to Staffordshire County Council, SBC refers to Stafford Borough Council and MOP refers to Members of the public.