



Minutes

Minutes for the parish council meeting held on Monday 2nd February 2026 from 7.30pm. At Stafford North End Community Centre, Holmcroft Road, Stafford ST16 1JG

ATTENDANCE

Cllr M Harford Chairperson	Cllr T Glover Vice Chairperson	Cllr C Hawkrigde
Cllr G Ellis (Joined from item 5)	Clerk – Nikola Evans	Cllr J Rose – SBCⁱ & SCC
MOP - 0		

1	Declaration of Interest on agenda items and dispensations granted																																																																																																																																																																		
	None received																																																																																																																																																																		
2	Apologies																																																																																																																																																																		
	None, all members attended																																																																																																																																																																		
3	Minutes of last Meeting – 1 st December 2025																																																																																																																																																																		
	Approved as a true record by all that attended																																																																																																																																																																		
4	To consider candidate for co-option																																																																																																																																																																		
	All in favour of co-opting George Ellis as a new member of Creswell Parish Council.																																																																																																																																																																		
5	Signing of the declaration of acceptance of office																																																																																																																																																																		
	Completed																																																																																																																																																																		
Meeting opened to the Public																																																																																																																																																																			
6	To receive a report from Stafford Borough Council																																																																																																																																																																		
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8	Public Participation – Members of the public are invited to address the Council on any issue over which it has power for up to 5 minutes each, with the item lasting a maximum of 20 minutes.																																																																																																																																																																		
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9	Planning - All documents are available to view at www.staffordbc.gov.uk/planning-public-access																																																																																																																																																																		
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10	Finance																																																																																																																																																																		
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10.3	Approve Bank Reconciliation
	APPROVED
10.4	To consider purchasing a Tommy memorial bench to replace the damaged bench on the corner of Wilkes Wood.
	APPROVED, clerk to action
10.5	To approve another 4k to elections earmarked funds, totalling £10k for the potential 2027 elections should parish council have to fund them.
	APPROVED
11	To adopt the following policies for new AGAR Assertion 10 (Digital & Data Compliance) requirements a) Data Protection Policy b) IT & Digital Communications Policy c) Social media Policy d) ICO Publication Scheme & Guide to information
	All policies in item 11 were APPROVED, no changes made. Clerk to upload onto website
12	To consider arrangements for Perrin Memorial / Harry Kerr Day.
	Date agreed, Saturday 4 th July 2026, from 11am. Clerk to invite members from RAFA, Staffordshire Royal Engineers, two cadets (names and addresses to be supplied by Cllrs MH & TG to clerk) and MOP. Clerk to organise event, purchase two wreaths and new flags from Flag makers @ £284.83 inc. VAT. for use on special occasions.
13	To discuss any new highways, footpaths or village maintenance issues. • Damaged Road signs
	Approval has been given to the parish council to fund new road signs, clerk to action.
14	Councillors/Clerk Reports – For information only • Speed & Volume Survey results
	An automatic radar-based speed survey was carried out from 21.11.2025 to 28.11.2025. on A5013, Creswell Grove/Eccleshall Road. Headline figures 1. Average (mean) speed northbound - 29.4 mph 2. Average (mean) speed southbound - 29.1 mph 3. 85 th percentile speed northbound - 34.2 mph 4. 85 th percentile speed southbound - 33.6 mph Note: 85 th percentile speed is the speed that 85% of the vehicles measured travelled at or slower, e.g. 50 mph – 85% of vehicles measured travelled at 50 mph or less. This is a recognised measure used by the Police when considering enforcement and local highway authorities for some aspects of highway design. Comments The data captured shows the 85th percentile speeds is compliant of the 30mph speed limit, with only a small proportion of vehicles exceeding, suggesting no immediate safety concern. The Police enforcement threshold is 10% + 2mph.
15	Next meeting date • 4th May 2026 – Annual Public Meeting, from 18:30 pm • 4th May 2026 – Annual Parish Council Meeting from 19:30 pm
	APPROVED
16	Future meetings: • 6th July 2026 from 19:30pm • 5th October 2026 from 19:30pm • 11th January 2027, from 19:30pm
	APPROVED
17	Meeting closed
	20:45

ⁱ For the purpose of this meeting, SCC refers to Staffordshire County Council, SBC refers to Stafford Borough Council and MOP refers to Members of the public.