Finance Report – 2nd February 2026

Item 10 – Finance

10.1 Payment Approval

Payments made and to be made since last meeting in December 2025								
Payee	**Reason**	**Income**	**Sub Total**	**VAT**	**Total**	**Ref**	**Minute Ref**	**Payment approval date**
Microsoft OneDrive	office exes		£3.99	£0.80	£4.79	1244		02/02/2026
Vision ICT - Website	office exes		£234.35	£46.87	£281.22	1245		02/02/2026
Lloyds Bank december 472170209	Bank charges		£4.25		£4.25	1246		02/02/2026
January	salaries inc PAYE		£710.12		£710.12	1247		02/02/2026
Stafford North End Community Centre	Room hire		£22.00		£22.00	1248		02/02/2026
SLCC	Subscriptions		£63.25		£63.25	1249		02/02/2026
Microsoft OneDrive	office exes		£3.99	£0.80	£4.79	1250		02/02/2026
January	office exes		£17.89		£17.89	1251		02/02/2026
Lloyds Bank January 474648006	Bank charges		£4.25		£4.25	1252		02/02/2026
Royal Mail - Clerk	office exes		£111.45		£111.45	1253		02/02/2026
HMRC	salaries inc PAYE		£193.35		£193.35	1254		02/02/2026
February	salaries inc PAYE		£710.12		£710.12	1255		02/02/2026
SCC - Speed & Volume Survey	Highway schemes		£267.00		£267.00	1256		02/02/2026
Sub total					**£2,394.48**			
less payments already made					**£2,127.48**			
Total left to pay					**£267.00**			

10.2 Approve budget summary – page 2

10.3 Approve Bank reconciliation – page 3

Performance against budget 2025-26			
Income	Actual	Budget 2025-26	Difference
Bank interest	£0.00	£0.00	£0.00
Vat reclaim	£0.00	£0.00	£0.00
Precept	£12,393.00	£11,112.57	-£1,280.43
Support Grant	£0.00	£1,037.43	£1,037.43
Concurrant	£0.00	£243.00	£243.00
Bank Transfer	£3,000.00	£0.00	-£3,000.00
Total	**£15,393.00**	**£12,393.00**	
Expenses			
salaries inc PAYE	£8,475.31	£8,000.00	-£475.31
Room hire	£123.75	£130.00	£6.25
Insurance	£259.00	£400.00	£141.00
Audit fees	£120.00	£300.00	£180.00
office exes	£500.92	£300.00	-£200.92
Subscriptions	£523.10	£500.00	-£23.10
Parish publicity	£40.00	£0.00	-£40.00
Perrin/Kerr Memorials	£1,571.98	£350.00	-£1,221.98
Cllrs expenses	£34.08	£50.00	£15.92
Training	£0.00	£500.00	£500.00
Bank charges	£42.50	£0.00	-£42.50
Contingencies	£0.00	£2,500.00	£2,500.00
Website/email	£120.00	£400.00	£280.00
Contracts	£1,850.00	£1,000.00	-£850.00
Capital projects	£0.00	£5,000.00	£5,000.00
Election Expenses	£0.00	£0.00	£0.00
Grants	£0.00	£0.00	£0.00
Highway schemes	£267.00	£0.00	-£267.00
Section 137	£170.98	£1,000.00	£829.02
Civic Amenity	£0.00	£0.00	£0.00
Defib	£5,062.80	£0.00	-£5,062.80
Bank Transfer Reserves	£50.00	£0.00	-£50.00
Total	**£19,211.42**	**£20,430.00**	
Excess of income over expenditure	-£3,818.42		
Balance BF from 2023/24	£6,141.88		
	£2,323.46		

Bank reconciliation as at 2nd February 2026

Balance as per statement	£2590.46
Less payments to be made	£267.00
Balance as per cashbook	£2323.46

01/12/2025	1244	1	Administration	26	office exes	Microsoft OneDrive	£3.99	£0.80	£4.79	£4,713.15	y	02/02/2026
02/12/2025	1245	1	Administration	26	office exes	Vision ICT - Website	£234.35	£46.87	£281.22	£4,431.93	y	02/02/2026
19/12/2025	1246	1	Administration	33	Bank charges	Lloyds Bank december 472170209	£4.25		£4.25	£4,427.68	y	02/02/2026
04/01/2026	1247	1	Administration	20	salaries inc PAYE	January	£710.12		£710.12	£3,717.56	y	02/02/2026
05/01/2026	1248	1	Administration	23	Room hire	Stafford North End Community Centre	£22.00		£22.00	£3,695.56	y	02/02/2026
05/01/2026	1249	1	Administration	29	Subscriptions	SLCC	£63.25		£63.25	£3,632.31	y	02/02/2026
05/01/2026	1250	1	Administration	26	office exes	Microsoft OneDrive	£3.99	£0.80	£4.79	£3,627.52	y	02/02/2026
12/01/2026	1251	1	Administration	26	office exes	January	£17.89		£17.89	£3,609.63	y	02/02/2026
18/01/2026	1252	1	Administration	33	Bank charges	Lloyds Bank January 474648006	£4.25		£4.25	£3,605.38	y	02/02/2026
21/01/2026	1253	1	Administration	26	office exes	Royal Mail - Clerk	£111.45		£111.45	£3,493.93	y	02/02/2026
23/01/2026	1254	1	Administration	20	salaries inc PAYE	HMRC	£193.35		£193.35	£3,300.58	y	02/02/2026
02/02/2026	1255	1	Administration	20	salaries inc PAYE	February	£710.12		£710.12	£2,590.46	y	02/02/2026
03/02/2026	1256	12	Traffic Management	42	Highway schemes	SCC - Speed & Volume Survey	£267.00		£267.00	£2,323.46		02/02/2026

LLOYDS BANK

COMMUNITY ACCOUNT Statement

Printed: 02 February 2026

Print

Creswell Parish Council
45 THORN CLOSE
BRERETON
RUGELEY
STAFFORDSHIRE
WS15 1TA

Sort code 30-99-50
BIC: LOYDGB21287

Account number 52536062
IBAN: GB30 LOYD 3099 5052 5360 62

The data shown on your statement was correct at the time of printing. Please remember, this isn't an official bank copy.

Please check your statement. If you think that something looks incorrect, please call us on **0345 072 5555** Monday to Friday 8am to 6pm, Saturday 9am to 2pm (+44 (0) 1733 347 338, from outside the UK). Or Textphone 0345 601 6909.

Date	Description	Type	In (£)	Out (£)	Balance (£)
02 Feb 26	NIKOLA EVANS 200000001705247254 FEB 26 522100 10 02FEB26 07:38	FPO		710.12	2590.46

LLOYDS BANK

Commercial Instant Access Account Statement

Printed: 02 February 2026

Print

Creswell Parish Council
45 THORN CLOSE
BRERETON
RUGELEY
STAFFORDSHIRE
WS15 1TA

Sort code 30-99-50
BIC: LOYDGB21287

Account number 59983063
IBAN: GB72 LOYD 3099 5059 9830 63

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Date	Description	Type	In (£)	Out (£)	Balance (£)
09 Jan 26	INTEREST (GROSS)		15.02		29497.23

Current Account	£2,323.46	**Earmarked Funds**	
Reserves Account	£29,497.23	Elections	6000
Earmarked funds	£6,000.00		
Total available funds	**£25,820.69**		

Signed ______________________ Date ______________________

Signed ______________________ Date ______________________